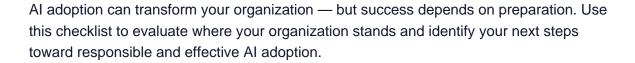
# **AI Readiness Checklist**

10 Practical Steps to Prepare Your Organization for Al



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## **AI Strategy**

Is your AI strategy clearly aligned with business objectives?

Quick Win: Define 1–2 Al use cases that can deliver measurable value within the next 6 months.

### **Data Quality & Governance**

Is your data accurate, secure, and compliant?

Quick Win: Audit your top 3 data sources for completeness, quality, and GDPR compliance.

## **Leadership Commitment**

Is leadership actively supporting AI adoption?

Quick Win: Host an AI awareness session with leadership to align priorities and objectives.

## **Employee Training**

Are employees equipped to use AI tools responsibly?

Quick Win: Offer a short workshop or share curated learning resources on AI fundamentals.

# **Ethics & Compliance**

Do you account for emerging AI regulations (e.g., EU AI Act)?

Quick Win: Create a 1■page ethics and compliance checklist before starting any AI pilot.

#### **Technical Infrastructure**

Is your infrastructure scalable and secure enough for AI workloads?

Quick Win: Review your cloud provider's Al services, data pipelines, and security measures.

# **Budget & Resources**

Is there a defined budget for AI experimentation?

Quick Win: Start with a pilot allocation (e.g., 5–10k€) to validate one practical AI use case.

# **Integration into Operations**

Is AI integrated into everyday business processes?

Quick Win: Identify one repetitive task to automate (e.g., invoice classification or FAQs).

## **Measuring ROI**

Do you measure outcomes and business impact from AI?

**Quick Win:** Define 2–3 KPIs (e.g., hours saved, error reduction, conversion rate) before pilot launch.

# **Scaling Readiness**

Are you prepared to scale proven Al pilots organization wide?

**Quick Win:** Document pilot results, lessons learned, and governance best practices to enable scaling.

# **Your Next Step in Al Adoption**

This checklist gives you a snapshot of your organization's AI readiness. The next step is translating these insights into action — through tailored governance frameworks, compliance preparation, and AI capability building.

Explore more insights, templates, and practical resources for responsible AI adoption at mauronunes.com.

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